



IMPORTS BOOKING FORM

YOUR DETAILS:	
FULL NAME	
POSITION	
COMPANY	
ADDRESS	
PHONE	
EMAIL	
ABN	
SHIPMENT DETAILS:	
ORDER NUMBER/REFERENCE NUMBER	
COMMODITY (INCLUDE QUANTITY)	
CARGO WEIGHT	
CONTAINER TARE WEIGHT	
METHOD OF SHIPMENT – AIR/SEA	
DANGEROUS GOODS – YES/NO	
INSURANCE – YES/NO (if yes, provide details)	
IMPORT DETAILS:	
IMPORT – ESTIMATED ARRIVAL	
PORT TERMINAL NAME	
VESSEL NAME	
QUARANTINE REQUIREMENTS	



SUPPLIER DETAILS:	
COMPANY NAME	
COMPANY ADDRESS	
CONTACT PERSON	
PHONE	
EMAIL	
WAREHOUSE SOLUTIONS:	
UNPACK	
PALLETISE & WRAP	
STORAGE	
LCL TRANSPORT DELIVER/COLLECTION	
DESTINATION:	
DROP OFF ADDRESS	
NAME OF CONTACT PERSON	
DELIVERY DATE REQUEST	
DELIVERY INSTRUCTIONS	
FURTHER INFORMATION:	